

## Room service boot camp bend & stretch...the plan!

Make sure your ship has a rudder! Expound on each of the following items as they relate to the factors, conditions, political landscape, resources, timing and objectives of your facility.

Planning for success	Action plan
<input type="checkbox"/> Define current conditions vs. expected results	
<input type="checkbox"/> Define achievable goals	
<input type="checkbox"/> Construct a "Project Plan" (detailed timeline w/Vision Software Services)	
<input type="checkbox"/> Involve support disciplines (nursing, admin, Rx, speech therapy etc.)	
<input type="checkbox"/> Promote what you do best and how this will be incorporated into the plan	
<input type="checkbox"/> Will you offer a combination of services?	
<input type="checkbox"/> Renovation planning (equipment layout)	
<input type="checkbox"/> Budget preparation/analysis	
<input type="checkbox"/> Staffing analysis	
<input type="checkbox"/> Define service/delivery protocols	
<input type="checkbox"/> Will the plan involve a marketing survey?	
<input type="checkbox"/> Define menu/recipe development schedule	
<input type="checkbox"/> Define a communication/marketing schedule	
<input type="checkbox"/> Define a training schedule	
<input type="checkbox"/> Define measurement & monitoring protocols	
<input type="checkbox"/> Define a "Roll-Out Strategy"	
<input type="checkbox"/> Will services be limited to select areas?	
<input type="checkbox"/> Plan a "Trial Run & Pilot Program"	
<input type="checkbox"/> Trial Run/Pilot Program analysis and system updates	
<input type="checkbox"/> Go-Live	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	

